

# VENDOR PARTNER NEWS

## HEALTH SHARED SERVICES SUPPLY CHAIN DEPARTMENT (SS-SCD)

Since 2017, SS-SCD has been managing the Supply Chain functions of NL's four RHA's and NLCHI. Our mandate is to provide exceptional, consistent, and trusted strategic sourcing and procurement services through collaborative partnerships with all stakeholders and managed vendor relationships to drive value and stewardship for the health system.

April 2022



## WELCOME TO OUR FIRST EDITION!

As vendors, we appreciate the role you play within our health system. Our aim in producing this monthly newsletter is to keep you, our vendor community, informed and involved. We will use this newsletter to share information, tell you about any changes and developments in processes and update you on how we continue to engage with the wider vendor community. Thank you for your continued support!

## VENDOR DOCUMENTATION REQUIREMENTS

SS-SCD is committed to increasing efficiencies and standards in how we conduct business. In October 2021, we posted an announcement regarding purchasing related documentation (you can find full details on our [Vendor Announcements](#) page) and what information we require in order to process PO's, invoice payments and customs forms. We ask that our vendors familiarize themselves with these requirements and ensure compliance so we can efficiently manage our supply chain processes. One of the most notable requirements is:

**An itemized packing slip must accompany each order showing Purchase Order Number.**

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*“Supply chains are everywhere. From the biggest company in the world to running your household. We all have supply chain experience even if we don't know it.” ~  
EverythingSupplyChain.com*

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## Contact Us

### Vendor Management Team

[vendor.relations@centralhealth.nl.ca](mailto:vendor.relations@centralhealth.nl.ca)

[centralhealth.nl.ca/tenders](https://centralhealth.nl.ca/tenders)



## MANDATORY VACCINATION POLICY

While many public health restrictions have lifted in the Province, our mandatory vaccination policy remains in effect. Vendors, suppliers and contractors must be fully vaccinated or have an approved medical exemption in order to access Eastern Health, Central Health, Western Health, Labrador Grenfell Health, and NL Centre for Health Information sites.