	TITLE OF THE POLICY: IN-CAMERA MEETINGS	Policy Number: BRD -0430
	Policy Tool Type: Policy	Policy Level: Level III
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Approval Date	<i>March 13, 2018</i>
Revision Date	
Approved by	<i>Chair, Board of Trustees</i>
Approver Signature	
Scheduled Review Date	<i>March 2022</i>
Cross- Reference	

PURPOSE

The purpose of this policy is to outline the criteria for the Board of Trustees (Board) to move in camera or hold board meetings that are not open to the public.

SCOPE

This policy applies to the Central Health Board of Trustees.

POLICY STATEMENT(S)


The Board may move in-camera or hold board meetings that are not open to the public if it determines it is in the best interest of the corporation to do so.

In-camera sessions may be held at the beginning and/or the end of the open component of each Board meeting. The Board Chair may entertain a motion from any Trustee at any time to move in-camera.

This policy must be implemented by President and Chief Executive Officer as delegated by the Board of Trustees.

The policy and procedures set forth above must be reviewed by the Board of Trustees on an annual basis.

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In-camera sessions must be held to discuss items of a confidential nature. Only independent directors and those persons authorized by the Chair are permitted to remain at the in-camera session of the meeting. Other persons must be excused from the in-camera portion of the meeting and web-streaming will be terminated.

PROCEDURE

In-camera sessions will be held to discuss items of a confidential nature, including but not limited to:

- Human resource issues, employment issues and labour relations
- Professional staff appointment, re-appointments and credentialing issues
- Patient issues
- Donor issues
- Matters involving property
- A proposed or pending acquisition of land
- Material contracts
- Matters that are, or may be, subject to litigation
- The receiving of advice that is subject to solicitor-client privilege
- Audit outcomes
- Some board governance matters, such as peer review or self-evaluation results
- Personal matters about an identifiable individual (including patients, employees, physicians, dentists, midwives, students and volunteers)
- Other issues as determined by the Board chair.

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